



## CUSTOMER CHECKLIST

To enable you to move your belongings into the facility immediately, it's important to remember the following:



You will need payment for the 4 weeks period, deposit payment equal to 4 weeks rent and £10.00 deposit for the Security Fob, and Unit cylinder lock



Please pay by credit/debit card (sorry, we can't accept cash or personal cheques)



Please bring 'photo ID' - such as your passport, driving licence or if you are a company, your company registration number



Please bring two forms of identification for proof of address (e.g a recent bank statement, utility bill or if you are a company, your company headed paper)



Please have two forms of contact (e.g mobile and email)



Please turn up a minimum of 1 hour before closing when moving in



Please create an inventory of items being put into storage  
(Download this form from our website)

Van Usage (if applicable):



Please bring your valid driving licence (original copies)



For Student collection see Terms (Download from Website)